

**Saint Patrick's Episcopal Church**  
**Vestry Minutes**  
May 18, 2015

Following a Vestry Eucharist, the meeting was called to order at 6:52 p.m. Present was: Sally Brower, Assisting Rector, Pete Sale, Senior Warden, John Syme, Junior Warden, Jan Krumel, John Ritter, Mark Stehle, Judy Willingham, Treasurer, July Lynch, Preschool, Beryl Frey, clerk of the Vestry. Absent was: Mark Forbes, Rector, Laurie Smith.

**I. Approval of the Minutes**

A.) Minutes of April 27, 2015 - A motion to approve the minutes as written was made by Pete Sale and seconded by Jan Krumel. Motion carried unanimously and the minutes were approved as written.

**II. Treasurer's Report**

A.) April Financial Statements - Julie Lynch distributed copies of the financial statements and reviewed them with those present. Julie stated that pledges are down somewhat but not of concern at this point. We are at just about \$18,000 against \$30,000 - about 58% of budget. Expenses are inline. We are doing fine at this point. The statements were received as information only.

**III. Action Item Updates**

- A.) These were action items from the April meeting.
- a.) John Syme spoke with Randall Sprinkle about recording the sermons. He learned that the recording equipment belongs to Randall and not to the church as previously thought. Randall feels that our equipment can be upgraded for a cost of \$200 to allow us to do sermon recording. John has also been in touch with Rick Krumel and Jon Ramsey about making sure "Sexpod" duties are covered.
  - b.) A reminder from Laurie Smith about content for "Pulse of Vision and Mission"
  - c.) Outreach - Serenity House - will be covered later in meeting. - Pete Sale
  - d.) Vestry Forum Update - will be covered later in meeting. - John Ritter
  - e.) Laundry list for Framework planning. In the process of drafting a letter - Pete Sale and Mark Stehle.
  - f.) Sign show and tell - later on agenda
  - g.) Interior refresh - later on agenda

**IV. Ministry Leader Reports**

- A.) Assisting Rector Report - Sally Brower reported that the Sabbath experience is ongoing and is raising awareness - it's a process. She feels that progress is happening although slowly.
- B.) Worship Support - John Syme is still working on weekly service reminders. There has been at least one issue each week. He stated that it is a work in progress with his goal being that the load does not fall on one person. John is also working with Pete Sale on updating the LEAD document but currently it is a back burner project.
- C.) Communications - Laurie Smith was absent but reported that work continues on the website and they are making progress. Hoping for unveiling at the June Vestry Forum.

C.) Parish Life - Jan Krumel reported that the Newcomers team is making good progress on their welcoming ministry. They are currently working on assigning "Guides" once a person has visited three times.

D.) Building and Grounds - Mark Stehle reported he is working on obtaining a second quote for the cost of the signage. He estimated it will take approximately two weeks to get a quote. Julie Lynch informed Mark that the preschool is in need of mulch for the playground and she is working with Bob Smith trying to get it delivered by the 29th while the preschool is closed for the week. She also reported that the preschool classrooms are in need of painting and feels it can be accomplished over the summer months while they are only using 4 rooms for the summer program. Things can be moved around to accommodate. Floors need waxed too and Mark Stehle will contact Spanken Clean to get the ball rolling. Julie also reported that cleaning of the classrooms is still not being done adequately. Mark will speak with Frankie.

E.) Outreach - Pete Sale reported he has spoken with Paula Schmidt and Pam Hatley about the potential for ministry opportunities with Serenity House. Paula told Pete she would be happy to conduct a forum to talk about the ministry. It was decided to schedule an Outreach Forum on June 7th following the 10:30 service, which means the website unveiling will be pushed back to August. This will allow more time for Laurie to have the website complete. Lastly, Mark Fowler announced that Taste of Wine will be held on Friday, September 25.

F.) Finance - John Ritter reported that the Finance Committee is working on a policy for levels of authority for spending. He hopes he will have something for the Vestry to look at by the August meeting.

## **V. Other Business**

A.) Property Intruder - There has been a person trespassing on a regular basis using the back of the building as a cut through during preschool hours. It has made several teachers uncomfortable and concerned for the safety of the children. It was decided that the authorities are to be notified when it happens again and the staff will also attempt to take cell phone photos if they are able to do so safely.

B.) Vestry Forum on Signage update - Overall thoughts were very positive. People felt that the need for a sign was urgent to help with our identification. The Vestry agrees the signage should be a priority and will be able to go ahead with constructing the electronic signs once a second quote is obtained and we know when we will receive the \$10,000 (to replace the sign destroyed by the Cram construction) will be received.

C.) Interior Refresh - John Ritter offered to work with the Interior Design Team to try to get this project back off the ground again after it was stalled due to budget constraints. They will revisit the project with the hopes that a budget can be put into place to help fund the refresh.

D.) Parochial Report - Beryl distributed copies of the completed 2014 Parochial Report for Vestry approval. The report has been reviewed and approved by the Rector and Finance Chair. A motion to approve the report was made by Jan Krumel and seconded by John Syme. Motion carried unanimously.

E.) Action Item Recap - John Syme reviewed the action items that arose from tonight's meeting.

- 1) John Syme and Jan Krumel will team up on "Brother Rooster" reminders
- 2) Content for Pulse of Vision and Mission reminder
- 3) Parish Life - Continue work on welcoming ministry
- 4) Quote on signage from Mark Stehle - June meeting
- 5) Preschool - Playground mulch, classroom painting, cleaning issues - M. Stehle
- 6) Outreach - June 7th Outreach Forum blurb from Pete Sale
- 7) Communications - Website - August Vestry Forum
- 8) Taste of Wine - September 25
- 9) Finance - Policy on spending
- 10) Intruder photo - Beryl and Julie
- 11) Interior Refresh - John Ritter and Sally Brower

## **VI. Adjournment**

A.) A motion to adjourn the meeting was made by Pete Sale and seconded by John Ritter. The meeting was adjourned at 8:45 p.m. and closed with prayer.

Minutes Respectfully Submitted by,

Beryl Frey  
Clerk of the Vestry