



What NOT to Shred

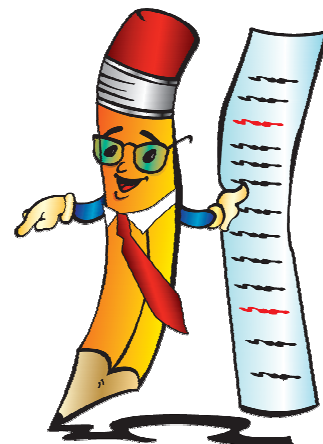
Because you never know when the need for these papers will come up, it is best to keep the following indefinitely

- ✓ Birth and death certificates
- ✓ Pension plan & insurance policy information
- ✓ ID cards, passports
- ✓ Social Security Cards
- ✓ Licenses: business, marriage, etc
- ✓ Legal Documents: wills, powers of attorney, etc
- ✓ Titles, deeds, loan/ mortgage documents for home, vehicle or business



Other hard copy documents that you should keep around for awhile

- ✓ Tax returns and receipts
- ✓ Pay stubs and bank statements
- ✓ Home purchase, sale or improvement documents
- ✓ Medical records and bills
- ✓ Warranty documents and receipts
- ✓ Social Security statements
- ✓ Retirement plans like 401k, 529, etc
- ✓ Current insurance policy statements



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