

Contra Costa TUPE Calendar 2015-2016

TUPE Collaborative Meetings
Site Coordinator Training
Site Coordinator Meetings
Site Coordinator Conference Calls
Peer Educator Trainings
Conferences

CourAGE Youth Health Coalition
TUPE Trainings
Other Trainings
Tobacco Prevention Coalition
Campaigns
CCCOE Closed

August 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7 CCCOE CLOSED	8
9	10	11	12	13	14 CCCOE CLOSED	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29 Courage Youth Health Coalition Leadership Retreat, Concord
30	31	Site Coordinator To-Do List * Register for Site Coordinator Training *Schedule meeting with returning Peer Educators * Complete <i>Site Coordinator Profile</i> in your online activity log (Google Doc link sent via e-mail) * Schedule meeting with school administrators to provide information on 2015-16 program				

Contra Costa TUPE Calendar 2015-2016

TUPE Collaborative Meetings
Site Coordinator Training
Site Coordinator Meetings
Site Coordinator Conference Calls
Peer Educator Trainings
Conferences

CourAGE Youth Health Coalition
TUPE Trainings
Other Trainings
Tobacco Prevention Coalition
Campaigns
CCCOE Closed

September 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Peer Educator Training 8:30 am - 3:00 pm Excelsior Middle School CourAGE Youth Health Coalition Meeting	2	3	4 TUPE Collaborative Mtg 10:00 am - Noon CCCOE - Las Trampas District Coordinators	5
6	7 CCCOE CLOSED	8	9 Site Coordinators Conference Call 3:00 - 4:30 pm Returning Coordinators	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25 Site Coordinator Training 8:30 am - 4:00 pm Willow Creek Center District & Site Coord.	26
27	28 Contra Costa Tobacco Prevention Coalition Mtg 1:30 - 3:30 pm CCCOE - Briones	29	30			
		Site Coordinator To-Do List * Update your site's online activity log (Google Doc) by September 11 * Recruit TUPE Peer Educators to attend training * Request TUPE Materials - Google Doc has details (ALL purchases must be made by CCCOE) * Contact school staff, re: TUPE overview, upcoming events, referral process, etc.				

Contra Costa TUPE Calendar 2015-2016

TUPE Collaborative Meetings
Site Coordinator Training
Site Coordinator Meetings
Site Coordinator Conference Calls
Peer Educator Trainings
Conferences

CourAGE Youth Health Coalition
TUPE Trainings
Other Trainings
Tobacco Prevention Coalition
Campaigns
CCCOE Closed

October 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 CourAGE Youth Health Coalition Meeting	7	8	9 Peer Educator Training AUSD Middle Schools 8:30 am - 3:00 pm Location TBD	10
11	12	13 Peer Educator Training AUSD High Schools 8:30 am - 3:00 pm Location TBD	14 Site Coordinators Conference Call 3:00 - 4:30 pm	15 CA Healthy Kids Survey Administration Training 8:30 am - 4:00 pm CCCOE - Briones	16 Peer Educator Training WCCUSD Middle #1 8:30 am - 3:00 pm Location TBD	17
18	19	20 Peer Educator Training WCCUSD High Schools 8:30 am - 3:00 pm Location TBD	21	22	23 Peer Educator Training WCCUSD Middle #2 8:30 am - 3:00 pm Location TBD	24
25	26	27	28	29	30	31
		Joining Together to Address New Challenges <i>Statewide Tobacco Control, Research, & Education Conference</i>				
		Site Coordinator To-Do List * Update your site's online activity log (Google Doc) by October 9 * Begin planning with Peer Educators for Great American SmokeOut on 11/19 * Register for Feb/March Teens Tackle Tobacco Conference * Request TUPE Materials, as needed (ALL purchases must be made by CCCOE)				

Contra Costa TUPE Calendar 2015-2016

TUPE Collaborative Meetings
Site Coordinator Training
Site Coordinator Meetings
Site Coordinator Conference Calls
Peer Educator Trainings
Conferences

CourAGE Youth Health Coalition
TUPE Trainings
Other Trainings
Tobacco Prevention Coalition
Campaigns
CCCOE Closed

November 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Brief Intervention Training 8:30 am - 4:00 pm CCCOE - Board Room	3 Peer Educator Training MDUSD Middle Schools 8:30 am - 3:00 pm CourAGE Youth Health Coalition Meeting	4	5	6 TUPE Collaborative Mtg 10:00 am - Noon CCCOE - Las Trampas District Coordinators	7
8	9 Vape Pens & Teens - What Educators Need to Know (Presentation) Afternoon Time TBD CCCOE - Board Room	10 Peer Educator Training MDUSD High Schools 8:30 am - 3:00 pm Location TBD	11 CCCOE CLOSED	12 Northern CA Safe & Healthy Schools Conference UC Berkeley	13	14
15	16 Contra Costa Tobacco Prevention Coalition 1:30 - 3:30 pm CCCOE - Briones	17	18 Site Coordinator Meeting Antioch USD/Byron Union 3:15 - 4:45 pm Bidwell HS, Portable 30	19 Site Coordinator Meeting MDUSD 3:15-4:45 pm Location TBD GREAT AMERICAN SMOKEOUT	20	21
22	23	24	25	26 CCCOE CLOSED	27 CCCOE CLOSED	28
29	30					
		Site Coordinator To-Do List * Update your site's online activity log (Google Doc) by November 13 * Implement Great American SmokeOut activities on (or around) 11/19 * Request TUPE Materials, as needed (ALL purchases must be made by CCCOE)				

Contra Costa TUPE Calendar 2015-2016

December 2015

TUPE Collaborative Meetings
Site Coordinator Training
Site Coordinator Meetings
Site Coordinator Conference Calls
Peer Educator Trainings
Conferences

CourAGE Youth Health Coalition
TUPE Trainings
Other Trainings
Tobacco Prevention Coalition
Campaigns
CCCOE Closed

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Peer Educator Training PUSD Middle Schools 8:30 am - 3:00 pm CourAGE Youth Health Coalition Meeting	2	3 Hot Topics! Training Comfort/Facilitation 8:30 am - 4:00 pm CCCOE - Board Room	4 Peer Educator Training PUSD High Schools 8:30 am - 3:00 pm Location TBD	5
6	7 Vape Pens & Teens Train-the-Trainer 8:30 am - 4:00 pm CCCOE - Briones	8	9 Site Coordinator Meeting West Contra Costa USD 3:15 - 4:45 pm Location TBD	10	11	12
13	14	15 Site Coordinator Meeting Pittsburg USD 3:15 - 4:45 pm Location TBD	16	17	18	19
20	21	22	23	24 CCCOE CLOSED	25 CCCOE CLOSED	26
27	28	29	30	31 CCCOE CLOSED		
		Site Coordinator To-Do List * Update your site's online activity log (Google Doc) by December 11 * Plan/Implement Peer Educator classroom presentations and school-wide events, as needed * Submit completed student surveys to CCCOE * Request TUPE Materials, as needed (ALL purchases must be made by CCCOE)				

Contra Costa TUPE Calendar 2015-2016

TUPE Collaborative Meetings
Site Coordinator Training
Site Coordinator Meetings
Site Coordinator Conference Calls
Peer Educator Trainings
Conferences

CourAGE Youth Health Coalition
TUPE Trainings
Other Trainings
Tobacco Prevention Coalition
Campaigns
CCCOE Closed

January 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 CCCOE CLOSED	2
3	4	5 CourAGE Youth Health Coalition Meeting	6	7	8	9
10	11	12	13 Site Coordinators Conference Call 3:00 - 4:30 pm	14 Project ALERT Curriculum Training (Middle School) 8:30 am - 4:00 pm CCCOE - Board Room	15	16
17	18 CCCOE CLOSED	19	20	21 Project TND Curriculum Training (High School) 8:30 am - 4:00 pm CCCOE - Board Room	22	23
24	25	26 Peer Education Program Training (General) 8:30 am - 4:00 pm CCCOE - Briones	27	28	29	30
31		Site Coordinator To-Do List * Update your site's online activity log (Google Doc) by January 15 * Begin planning with Peer Educators for Kick Butts! Day on 3/16 * Contact school staff, re: TUPE successes, upcoming events, referral process, etc. * Request TUPE Materials, as needed (ALL purchases must be made by CCCOE)				

Contra Costa TUPE Calendar 2015-2016

TUPE Collaborative Meetings
Site Coordinator Training
Site Coordinator Meetings
Site Coordinator Conference Calls
Peer Educator Trainings
Conferences

CourAGE Youth Health Coalition
TUPE Trainings
Other Trainings
Tobacco Prevention Coalition
Campaigns
CCCOE Closed

February 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 CourAGE Youth Health Coalition Meeting	3	4 Site Coordinator Meeting Mt. Diablo USD 3:15 - 4:45 pm Location TBD	5 TUPE Collaborative Mtg 10:00 am - Noon CCCOE - Las Trampas <i>District Coordinators</i>	6
7	8	9	10 Site Coordinator Meeting West Contra Costa USD 3:15 - 4:45 pm Location TBD	11 Teens Tackle Tobacco High School Conference UC Berkeley <i>Peer Educators & Site Coordinators</i>	12 CCCOE CLOSED	13
14	15 CCCOE CLOSED	16	17 Site Coordinator Meeting Antioch USD/Byron Union 3:15 - 4:45 pm Bidwell HS, Portable 30	18 Site Coordinator Meeting Pittsburg USD 3:15 - 4:45 pm Location TBD	19	20
21	22 LGBTQ Inclusion Training 8:30 am - 4:00 pm CCCOE - Board Room	23	24	25	26	27
28	29					
		Site Coordinator To-Do List * Update your site's online activity log (Google Doc) by February 12 * Plan/Implement Peer Educator classroom presentations and school-wide events, as needed * Request TUPE Materials, as needed (ALL purchases must be made by CCCOE)				

Contra Costa TUPE Calendar 2015-2016

TUPE Collaborative Meetings
Site Coordinator Training
Site Coordinator Meetings
Site Coordinator Conference Calls
Peer Educator Trainings
Conferences

CourAGE Youth Health Coalition
TUPE Trainings
Other Trainings
Tobacco Prevention Coalition
Campaigns
CCCOE Closed

March 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 CourAGE Youth Health Coalition Meeting	2	3 Teens Tackle Tobacco Middle School Conf. UC Berkeley Peer Educators & Site Coordinators	4	5
6	7	8	9 Site Coordinators Conference Call 3:00 - 4:30 pm	10	11	12
13	14	15	16 Kick Butts! Day kickbuttsday.org/	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
		Site Coordinator To-Do List * Update your site's online activity log (Google Doc) by March 11 * Implement Kick Butts! Day activities on (or around) 3/16 * Request TUPE Materials, as needed (ALL purchases must be made by CCCOE)				

Contra Costa TUPE Calendar 2015-2016

TUPE Collaborative Meetings
Site Coordinator Training
Site Coordinator Meetings
Site Coordinator Conference Calls
Peer Educator Trainings
Conferences

CourAGE Youth Health Coalition
TUPE Trainings
Other Trainings
Tobacco Prevention Coalition
Campaigns
CCCOE Closed

April 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 CourAGE Youth Health Coalition Meeting	6	7	8	9
10	11	12	13 Site Coordinators Conference Call 3:00 - 4:30 pm	14	15	16
17	18	19	20	21	22 EARTH DAY tobaccofreeca.com	23
24	25	26	27	28	29	30
		Site Coordinator To-Do List * Update your site's online activity log (Google Doc) by April 8 * Plan/Implement Peer Educator classroom presentations and school-wide events, as needed * Request TUPE Materials, as needed (ALL purchases must be made by CCCOE)				

Contra Costa TUPE Calendar 2015-2016

TUPE Collaborative Meetings
Site Coordinator Training
Site Coordinator Meetings
Site Coordinator Conference Calls
Peer Educator Trainings
Conferences

CourAGE Youth Health Coalition
TUPE Trainings
Other Trainings
Tobacco Prevention Coalition
Campaigns
CCCOE Closed

May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 CourAGE Youth Health Coalition Meeting	4	5 Site Coordinator Meeting Mt. Diablo Unified 3:15 - 4:45 pm Location TBD	6 TUPE Collaborative Mtg 10:00 am - Noon CCCOE - Las Trampas District Coordinators	7
8	9	10	11 Site Coordinator Meeting West Contra Costa USD 3:15 - 4:45 pm Location TBD	12 Site Coordinator Meeting Pittsburg USD 3:15 - 4:45 pm Location TBD	13 LAST DAY TO REQUEST TUPE MATERIALS	14
15	16	17	18 Site Coordinator Meeting Antioch USD/Byron Union 3:15 - 4:45 pm Bidwell HS, Portable 30	19	20	21
22	23	24	25	26	27	28
29	30 CCCOE CLOSED	31 WORLD NO TOBACCO DAY who.int/tobacco/wntd/en/				
		Site Coordinator To-Do List * Update your site's online activity log (Google Doc) by May 13 * Submit all completed student surveys (Due June 10) * Implement Peer Educator classroom presentations and school-wide events, as needed * Request TUPE Materials by May 13, if needed (ALL purchases must be made by CCCOE)				

Contra Costa TUPE Calendar 2015-2016

TUPE Collaborative Meetings
Site Coordinator Training
Site Coordinator Meetings
Site Coordinator Conference Calls
Peer Educator Trainings
Conferences

CourAGE Youth Health Coalition
TUPE Trainings
Other Trainings
Tobacco Prevention Coalition
Campaigns
CCCOE Closed

June 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
		CourAGE Youth Health Coalition Meeting				
12	13	14	15	16	17 TOBACCO-FREE SCHOOLS DOCUMENTATION DUE TO CCCOE	18
19	20	21	22	23	24	25
26	27	28	29	30		
		<u>Site Coordinator To-Do List</u> * Update your site's online activity log (Google Doc) & submit student surveys by June 10 * Have a wonderful summer!				