

REGISTRATION AND HOTEL INFORMATION

2016 Tax Reporting & Withholding Conference Monday, April 25 – Wednesday, April 27

To register, please call with a credit card or complete this form (please type or print clearly) and return it to **Registration Coordinator, Tax Reporting & Withholding Conference, 107 W. Lexington Avenue, P. O. Box 6745, High Point, NC 27262, Telephone: (336) 884-1098, Fax: (336) 841-7418**. We will confirm your conference registration via e-mail.

Registrant _____
(Last Name) (First Name)

Institution _____

Address _____

City _____ State _____ Zip _____

Phone _____

E-mail _____

REGISTRATION FEES:

___ Registration Fee: **\$1,450**

___ Domestic Tutorial: **\$250**
(Monday, April 25, 8:30 a.m. – 11:30 a.m.)

___ FATCA Tutorial: **\$450**
(Monday, April 25, 12:30 p.m. – 5:30 p.m.)

CONFERENCE NOTEBOOKS:

I cannot attend, but please send me
___ conference notebook(s) at \$195 each

I cannot attend, but please send me
___ Domestic Tutorial Notebook(s) at \$75 each

___ FATCA Tutorial Notebook(s) at \$150 each

HOTEL INFORMATION & RESERVATIONS:

Renaissance Arlington Capital View Hotel, 2800 South Potomac Avenue, Arlington, Virginia 22202. [Book your group rate for Tax Reporting and Withholding Conference](#) or call (800) 627-7468 or (703) 413-1300 and ask for the Tax Reporting and Withholding Conference Room Block. Conference rate of \$239 is available **until April 8, 2016**.

PAYMENT:

___ MasterCard ___ VISA ___ AMEX ___ Discover
___ Check (Make check payable to: **Tax Reporting & Withholding Conference** for event registration only. Please make your hotel reservations directly with the hotel. Please attach a copy of the registration form to the check. **Note there are separate registration fees for the Monday Tutorial Sessions.**)

Card # _____

Expiration Date _____ (mm/yy)

CVD Code _____

Billing Address _____

Billing Zip Code _____

Signature _____

Note: I agree to pay the above total amount according to the card issuer agreement.

CANCELLATIONS / SUBSTITUTIONS:

Substitutions may be sent at any time. All cancellations are subject to a \$225 administration fee. To receive a refund, your **written cancellation** must be received no later than March 25, 2016. Refunds will not be issued after that date. Instead, we will issue a credit letter less the administrative fee of \$225. The credit letter can be used for the 2017 conference.