

Community Redevelopment Agency

FAÇADE GRANT

APPLICATION



City of Avon Park
Community Redevelopment Agency
110 East Main Street
Avon Park, FL 33825

Phone: 863/452-4403 FAX: 863/452-4413

**The City of Avon Park
Main Street Community Redevelopment Agency
110 E. Main St., Avon Park, FL 33825
863/452-4411 – FAX 863/452-4413**

Façade Grant Application

Date: _____

Applicant's Name: _____

Property Address: _____

Business phone

cell phone

home phone

FAX

- Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.
- Application submittal does not guarantee funding. Application forms must be complete at time of submittal. Incomplete submittals will not be accepted.
- If funding is unavailable, applicant will be notified and will need to re-apply.

*****CRA funds cannot be used as a code enforcement remedy*****

Is property in compliance with code enforcement***? Yes ____ No ____ _____
Staff initials

For **home** grants: Is the property Owner Occupied? Yes ____ No ____

Please provide the following:

1. Last three months of water bill
2. Last three months of electric bill

Summary of Proposed Improvements _____

For **business** grants: Is property an actively staffed business? Yes ____ No ____

Please provide the following:

1. Last three months of utility bills (water/ electric)
2. Copy of current occupational license
3. Days/ Hours of operation: _____
Days Hours open
4. Number of employees at location: _____

Summary of Proposed Improvements _____

Please attach the following information to the application:

1. Photographs clearly showing existing condition of the façade, including close-up showing detail, and long shots showing adjacent structures.
2. Samples of all colors, to include paint, awnings, etc., and a sample of awning material if available.
3. Include historic photo if available on historic properties.
4. Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.

SECTION (A) GRANT TYPES:

Home Façade Grants are available for the exterior improvements of homes. Total allowable funds per home are **100% of costs up to a maximum of \$1,000** per individual home inhabited by home owner. Apartment complexes, rentals, non-owner inhabited dwellings must provide 50% match up to \$1000 per property. If approved, funds will be reimbursed after job is complete with copy of cancelled check(s) or other verifiable proof of payment to contractor showing payment made to contractor(s). **Project shall be complete within 4 months of approval.**

Business Grants are available for the improvement of storefronts. Total allowable funds per business are **100% of costs up to a maximum of \$2,500** per individual storefront. Business site must be an active business with approved City Occupational License. If approved, funds will be reimbursed after job is complete with copy of cancelled check(s) or other verifiable proof of payment to contractor showing payment made to contractor(s). **Project shall be complete within 4 months of approval.**

ONLY EXTERIOR WORK IS ALLOWED WITH CRA FUNDS.

Funding is not retroactive on projects started before CRA Board approval. Approved projects will be reviewed and monitored to insure the work is progressing in a timely fashion. Changes in the scope of approved work and or construction change orders that differ in the scope of work from the original approved plan need to be addressed with the CRA Board prior to any new work or applicant may not be reimbursed.

TYPE OF FAÇADE GRANT REQUEST

Home Façade Grant

Business Store front Grant

TOTAL COST OF PROPOSED IMPROVEMENTS
(Obtain and attach at least two bids/quotes for this project). Company license and logo must be on the quote.

\$ _____

TOTAL AMOUNT OF GRANT REQUESTED
(see Section "A" Grant Types)

\$_____

I understand this application for a Façade Grant requires that I comply with the design guidelines established by the City of Avon Park CRA Board, and that the money will be granted on a reimbursable basis. Work not approved by the CRA Board will not be funded. I understand that work needs to be completed within four (4) months from the date of approval by the CRA Board.

I also understand that the work and attachments must remain as part of the real property and reside within the CRA target area. I also give my permission to the CRA Board to place a "Redevelopment by Design" sign on my property during the improvement phase for a minimum of 30 days during and after completion.

The CRA reserves the right to accept or reject any application, or part thereof.

PRINT PROPERTY OWNER'S NAME

PROPERTY OWNER'S SIGNATURE _____

DATE _____

PRINT LESSEE'S NAME

LESSEE'S SIGNATURE

DATE _____

FAÇADE GRANT GUIDELINES

All projects requesting a Façade Grant from the Main Street Community Redevelopment Agency (CRA) must comply with the Minimum Maintenance Ordinance #08-02 established by the Avon Park Main Street CRA Board. These guidelines have been adopted by the City Council and are supported by the Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.

The Design guidelines and CRA requirements call for the following:

1. Changes to the façade of (building or residence) will not remove, alter, damage or cover up significant architectural features of the building which are original or which reflect a major alteration that is itself architecturally coherent, or which help create a unified and attractive appearance to the building and those adjacent to it.
2. Changes to facades will either: (A) partially or fully restore the appearance of the building based on actual evidence, including photographs, written documentation, data on the building site or other data or, (B) represent a modern treatment, if appropriate, that blends into and is compatible with the building and those adjacent to it.
3. In general, repair and preservation of existing structures and facades is encouraged, unless those alterations will result in an incoherent, unattractive or inharmonious appearance.
4. For facades that have been substantially altered previously, and for which a modern treatment is chosen, such a treatment will conform to the features, material rhythms, colors and general appearance of the building and those adjacent to it, particularly if the building is in a row of other buildings with identical or similar design.
5. Paint colors will be selected from the approved designated color chart adopted for the CRA area.
6. Surface cleaning of structures will be undertaken with the gentlest means possible. Cleaning methods that damage the historic building materials, particularly sandblasting, shall not be undertaken. July 2008
7. Self help projects require an estimated cost for the materials to be used to complete the project. **The program will not reimburse for labor provided by the applicant.** If you are a contractor seeking façade funds, the CRA will not pay for material mark-up costs.
8. **Façade grants apply to the exterior of the building only**, generally including paint, roofing, awnings, etc. **The Southside CRA does allow for interior repairs for ADA compliance (handicap accessible) for Business Matching Grants only.**
9. Excluded from this grant are items such as signage, parking, sidewalks, and landscaping. However, these items may be considered on a case-by-case basis depending on the nature and scope of the project.