Memorandum

To:      Research Deans, Faculty, Staff and Administrators

From:    Miriam Campo, Director
         Sponsored Programs

Re:      GrantsERA Update

Date:    December 8, 2015

A few months ago, ML Weekes, the company that owns GrantsERA, communicated to us that effective
January 1, 2016, their system would no longer support the Grants.gov system-to-system proposal
submission process. The Division of Research through the office of Sponsored Programs has been
diligently searching for a grants management system to replace GrantsERA.

GrantsERA will continue to be used to electronically route and submit all proposals to Sponsored
Programs. If the sponsor requires submission through Grants.gov, the Adobe Grants.gov packet will
have to be completed separately and attached to GrantsERA prior to submitting the proposal to
Sponsored Programs.

There are two other proposal submission portals that are available instead of using the Adobe
Grants.gov application package.

1. **Application Submission System & Interface for Submission Tracking (ASSIST):** ASSIST is NIH’s
   online system for the preparation, submission and tracking of grant applications through
   Grants.gov to NIH. ASSIST is a secured web-based system that allows for collaboration of
   multiple users. ASSIST does pre-submission validation, pre-populates data from eRA Commons
   profiles and has lots more features.

   Not all NIH proposals can be submitted using ASSIST. The solicitation will indicate if ASSIST can
   be used.

2. **Grants.gov Workspace:** Workspace is a shared, online environment where members of the
   same organization may simultaneously access and edit different forms within an application.
   Applicants can also reuse saved Workspace forms when applying for a new funding opportunity.

   Not all Grants.gov solicitations are available in Workspace. The solicitation will indicate if
   Workspace is available.
The office of Sponsored Programs is offering training sessions for both NIH ASSIST and Grants.gov Workspace.

<table>
<thead>
<tr>
<th>Training</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIH ASSIST</td>
<td>January 6, 2016</td>
<td>10:00 - 11:30am</td>
<td>OIT Computer Lab, Bldg. 22, CM 146</td>
</tr>
<tr>
<td>Grants.gov Workspace</td>
<td>January 12, 2016</td>
<td>10:00am - 12:00 noon</td>
<td>OIT Computer Lab, Bldg. 22, CM 146</td>
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Space is limited to 20 in the Computer Lab. Please register for these training sessions at: [http://www.fau.edu/oit/training/calendar.php](http://www.fau.edu/oit/training/calendar.php). If space fills up, we will open additional sessions.

Due to the holiday schedule, the trainings are in January. If anyone is submitting a proposal prior to the January training and requires a one-on-one training session, please contact the Proposal & Contract Administrator (PCA) in Sponsored Programs assigned to your unit and an individual session will be arranged.

We appreciate your cooperation as we find a better grants software solution for FAU. A demo of a potential system is in the process of being set up and an invitation will be sent to all. Further information about this will be forthcoming.

If anyone has any questions, please do not hesitate to contact me at campom@fau.edu or at 70853.