

Misty White

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PROFESSIONAL EXPERIENCE

Independent Contractor -Case Management

(Pathway International, Inc.)

July 2015 – Current

- Assist individuals with needs to meet goals
- Collaborate with various service providers to assist clients
- Document weekly and monthly contact with clients, bill for services rendered

Marion County Family Case Manager

(Department of Child Service)

June 2014 – June 2015

- Oversee 40+ cases
- Conduct Child and Family Team Meetings
- Created various documents in regards to child abuse and neglect cases
 - Court reports, CANS, case plans, safety plans, visitation plans

AVID Tutor

(Lynhurst 7th & 8th Grade Center- Wayne Township Schools)

January 2013 – March 2013

- Mentor youth who are specifically working to attend college
- Group facilitation

Mitch's Kids Coordinator

(The Boys & Girls Clubs of Indianapolis)

August 2012 – October 2012

- Implement and manage grant funded programs
- Test children on academic success

Support Staff

(The Boys & Girls Clubs of Indianapolis)

June 2012 –August 2012

- Create a safe and caring environment for children ages 5-18
- Daily activity planning and tracking
- Conflict resolution techniques

Membership Coordinator

(The Boys & Girls Clubs of Indianapolis)

April 2010 – June 2011

- First point of contact for parents, members, and guests
- Member data management- enrollment and attendance

EDUCATION

University of New England

January 2017

- Master of Social Work
- Advanced standing and accelerated program

University of Indianapolis

May 2014

- Bachelor of Social Work
- Phi Alpha Honor Society – Rho Eta Chapter

Ivy Tech Community College

May 2012

- Associate in Human Services
- Phi Theta Kappa- Honors

The Journey (2011) – Fellowship

January – December 2011

- Core Competencies of Youth Workers (from Indy Youth Pro)
- Strength Finders 2.0 – Author Tom Rath
 - Results (Communication, Responsibility, Learner, Achieve, Develop)

PRACTICUM & INTERNSHIP

Homeless Initiative Program

August 2013 – March 2014

- 280 hours in Triage/Outreach Department
- One on one intake assessment and referrals
- Knowledge of various grant programs

Indy Hunger Network – AmeriCorps VISTA

May 2013-August 2013

- 168 hours with Summer Servings
- Marketing youth food program
- Research and Data Entry for various programs

Maplewood Elementary School (MSD of Wayne Township)

October 2011-December 2011

- Assist in the Student Support Center
- Engage students in 1st grade- 6th grade in various activities

Use What You've Got Prison Ministry

August 2011-October 2011

- Support planning for annual fundraiser
- Data collection through interviewing and surveys

VOLUNTEER

Girl Scouts of Central Indiana

(Daisy Troop Leader)

2013-2014

- Plan, organize and implement activities for 6-10 girls (ages 5/6)
- Product sales, management and advertising

University of Indianapolis Social Work Association

(Public Relations officer)

May 2013-May 2014

- Student Senate member
- Collaborate with other offices on major and minor events
- Advertise events and other information.

Fresh Start of Indiana

(Arts & Crafts)

November 2010 - December 2011

- Annual Breakfast with Santa
- Recruit and lead volunteers
- Request and manage donations for the event

Boys & Girls Club of Indianapolis

(Cadet Room Volunteer)

June 2010 - July 2011

- Facilitate programs with youth ages 5-8

SKILLS

- Microsoft Office - Word, Power Point, Excel, Internet Explorer, Chrome, and Firefox, Google Docs, Leadership, Relationship building, Relationship Cure Workshop By: Gottman Institute, Group facilitation, Insight OASIS program, Dental Assisting/ Office Administration, OSHA and Infectious disease training, Multi-tasking, Prepare legal documentation, Work under high stress levels, Engage others and find best practice solutions, Team oriented mindset, Communication, Leadership, Organization, Efficiency, Development, Creative, Intuitive, Goal-centered.

PROFESSIONAL CERTIFICATION

- Collaborative Institute Training Initiative (CITI) – Human Research
- Child welfare certificate of training
- Forensic fluid certified drug screener
- Child and Family Team Meeting certified
- CANS assessment certified through Dharma