



Lincoln Street Club Fall 2015 Job Positions

Qualifications: Previous youth work experience required. Strong mentorship skills preferred.

Art Education Coordinator

September, 2015-August 2016

HOURS: 3:00-7:00 Monday-Friday available hours- 20-25 hours per week

COMPENSATION: Living Stipend and Education Award

DESCRIPTION: Develop and oversee the daily visual arts program and supervise member homeroom time for youth ages 6-12 in the afterschool program.

APPLY: Send resume to Lisa Stumpner, Unit Director at lstumpner@bgcbloomington.org

Education Program Coordinator

September, 2015-August, 2016

HOURS: 3:00-7:00 Monday-Friday available hours- 20-25 hours per week

COMPENSATION: Stipend-Living Allowance and Education Award

DESCRIPTION: Develop and facilitate educational programming for youth ages 6-12 in the afterschool program, including the state funded education program, Indiana Kids.

APPLY: Send resume to Neil Smith, Program Director at nsmith@bgcbloomington.org

Education Technology Program Coordinator

September, 2013-June, 2014

HOURS: 3:00-7:00 Monday-Friday available hours- 20-25 hours per week

COMPENSATION: Living Stipend and Education Award

DESCRIPTION: Develop and implement daily technology program activities including: homework help, tutoring, and high yield learning activities for youth ages 6-18 after school.

APPLY: Send resume to Neil Smith, Program Director at nsmith@bgcbloomington.org

Social Recreation Coordinator

September, 2015-August, 2016

HOURS: 3:00-7:00 Monday-Friday available hours- 20-25 hours per week

COMPENSATION: Living Stipend and Education Award

DESCRIPTION: Develop and lead highly engaging indoor and outdoor recreational games and activities that promote good social development in youth ages 6-18 after school and during summer utilizing our Games Room (pool, foosball, board games, etc). Lead a homeroom for boys ages 6-9.

APPLY: Send resume to Neil Smith, Program Director at nsmith@bgcbloomington.org

Teen Coordinator ***Hourly Position***

August, 2015 – August, 2016

HOURS: 3:00-7:00 Monday-Friday 29 hours per week

COMPENSATION: Hourly paid position

DESCRIPTION: Lead, facilitate, develop, and monitor our daily Teen programming serving 15-25 youth (ages 12-18). Supervise Teen Program Staff and Volunteers.

APPLY: Send resume to Neil Smith, Program Director at nsmith@bgcbloomington.org

Work Study Positions **(20 Positions Available)**

September 2015– May 2016

HOURS: 3:30-7:00 Monday-Friday available hours- 8 hours per week

COMPENSATION: Paid, work-study

DESCRIPTION: Assist program leaders with afterschool activities for youth ages 6-18. Specialty position areas include Athletics/Gym, Art, Computer Lab/Technology, Education, Social Recreation/Games Room, and Teen Programs

APPLY: Send resume to Lisa Stumpner, Unit Director at lstumpner@bgcbloomington.org

Lincoln Street Club Fall 2015 Internship Opportunities

Hours: 3:00-7:00 Monday-Friday available hours- 12-15 hours per week

Compensation: Stipend and course credit may be available, letter of recommendation upon successful completion of internship term.

Art Education Coordinator Internship

September, 2015-December 2015

DESCRIPTION: Assist Art Coordinator with overseeing the daily visual arts activities and supervising member homeroom time for youth ages 6-12 in the afterschool program.

APPLY: Send resume to Lisa Stumpner, Unit Director at lstumpner@bgcbloomington.org

Bicycle Club Riders Internship

September, 2015-December 2015

DESCRIPTION: Lead, facilitate, develop, and monitor the Club Riders Bicycle program including safely supervising youth on group bike rides.

APPLY: Send resume to Neil Smith, Program Director at nsmith@bgcbloomington.org

Education Internship

August, 2015 – December, 2015

DESCRIPTION: Lead and give administrative support to our after school homework assistance programs. Coordinate volunteers and help school-age students make progress in math and reading skills, develop and implement program monitoring tools and reports.

APPLY: Send resume to Neil Smith, Program Director at nsmith@bgcbloomington.org

Events Internship

August, 2015 – December, 2015

5-15 hrs/wk (project based), unpaid

DESCRIPTION: Support the Camp/Program Director in planning special events benefiting Club families at the Lincoln Street Unit. Examples include Fall Festival, Intramural Sport events, Fall Break Camp, Boys Night/ Girls Night and Family Night.

APPLY: Send resume to Audrey Hall, Camp/Program Director at ahall@bgcbloomington.org

Program Director Internship

August, 2015 – December, 2015

2 positions-Youth Development and Event Planning

DESCRIPTION: Lead, facilitate, develop, and monitor our daily programming serving 80 to 180 youth and 20 staff and service learners. Long-range project development. Both administrative and youth work responsibilities supporting and working with Program Director.

APPLY: Send resume to Neil Smith, Program Director at nsmith@bgcbloomington.org

Social Recreation Internship

August, 2015- December 2015

DESCRIPTION: Develop and lead highly engaging indoor and outdoor recreational games and activities that promote good social development in youth ages 6-18 after school and during summer utilizing our Games Room (pool, foosball, board games, etc).

APPLY: Send resume to Neil Smith, Program Director at nsmith@bgcbloomington.org

Teen Coordinator Internship

September, 2015 – December, 2015

DESCRIPTION: Assist Teen Program Coordinator with leading, facilitating, developing, and monitoring our daily Teen programming serving 15-25 youth (ages 12-18). Support Teen Program Coordinator, Staff and Volunteers.

APPLY: Send resume to Neil Smith, Program Director at nsmith@bgcbloomington.org

Unit Director Internship

September 2015 – December, 2015

DESCRIPTION: Develop and implement special events, assist with staff training and development, provide direct service to youth through leadership of programs and activities, facility the operation of our daily program, develop and implement program monitoring tools and reports.

APPLY: Send resume to Lisa Stumpner, Unit Director at lstumpner@bgcbloomington.org

Lincoln Street Club Fall 2015 Administrative Positions

Marketing Internship

Roughly August 24, 2015 to May 2, 2015 (negotiable)

HOURS: Between 5 and 15 hours per week (negotiable)

DESCRIPTION: The marketing intern is responsible for managing the Club's marketing needs. This includes maintaining, updating, creating content for, monitoring, and posting to social media sites. The marketing intern will also create content for the website along with other marketing materials. The marketing intern will assist the Resource Development Director with any and all marketing related tasks.

QUALIFICATIONS: Demonstrates a high degree of initiative, self-direction, and a strong independent work ethic. Must be able to work cooperatively and flexibly as part of a team. Computer proficiency and experience with word-processing is required. A small working knowledge of Adobe Creative Suites design software is required.

APPLY: Send resume to Leslie Abshier, Resource Development Director: labshier@bgcbloomington.org

Grants Internship

Roughly August 24, 2015 to May 2, 2015 (negotiable)

HOURS: Between 5 and 15 hours per week (negotiable)

DESCRIPTION: The grants intern will maintain grant records and track grant deadlines. They will write grant applications and ensure that grants are being monitored and follow-up on their progress. They will be expected to work with program staff to gather information for grant applications.

QUALIFICATIONS: The grants intern must demonstrate a high degree of initiative, self-directions, and a strong independent work ethic. They must demonstrate strong organizational, communication, and writing skills. They must exhibit professionalism and be able to work well with people from diverse backgrounds.

APPLY: Send resume to Leslie Abshier, Resource Development Director: labshier@bgcbloomington.org

Ellettsville Club Fall 2015 Positions

AmeriCorps ACE Staff Positions:

The following positions are AmeriCorps ACE Service Opportunities and compensation is provided according to hours committed. All positions require a minimum of 20 hours a week with availability from 2:00pm – 6:00pm Monday-Friday. Previous youth work is PREFERRED for positions listed on this page.

K-2nd Grade Education Coordinator *8/1/2015 – 8/19/2016* *Approximately 25 hours a week*

DESCRIPTION: Individual will be responsible for programming with an emphasis on all educational activities. The Education Coordinator will be involved in weekly reading/education events, and all other planning as it pertains to continuing education throughout the school year. This opportunity will allow you to plan and implement education programming with the supervision and support of trained and dedicated staff. This position will require you to work closely with the staff, volunteers, and youth on a constant basis. This position will directly serve as a positive role model, mentor and leader to diverse youth. You will help youth acquire the necessary developmental assets they need to achieve academic success and grade progression.

QUALIFICATIONS: Previous education/professional experience preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in an energetic environment. A positive attitude and mature personality conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

3rd – 5th Grade Education Coordinator *8/1/2015 – 8/19/2016* *Approximately 20 hours a week*

DESCRIPTION: Individual will be responsible for programming with an emphasis on all educational activities. The Education Coordinator will be involved in weekly reading/education events, and all other planning as it pertains to continuing education throughout the school year. This opportunity will allow you to plan and implement education programming with the supervision and support of trained and dedicated staff. This position will require you to work closely with the staff, volunteers, and youth on a constant basis. This position will directly serve as a positive role model, mentor and leader to diverse youth. You will help youth acquire the necessary developmental assets they need to achieve academic success and grade progression.

QUALIFICATIONS: Previous education/professional experience preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in an energetic environment. A positive attitude and mature personality conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Ellettsville Part-Time Staff Positions

All positions require:

Availability from 2:00pm – 6:00pm Monday-Friday.

Previous youth, education, professional work experience is PREFERRED for positions listed on this page.

All job titles have 1 position availability unless otherwise posted.

Pay Rate: Hourly

Camp Events Director

8/7/2015 – 5/24/2016

Approximately 29 hours a week

DESCRIPTION: The role's primary focus will to plan, coordinate, and execute break camp programming with the guidance of dedicated and trained staff. In this role you will also assist with the planning and implementation of special events, during and after club hours. May also be required to assist with volunteer recruitment and management. During non-break camp time, ensure that members are encouraged to participate in a variety of program areas/activities. This role will also assist with the training, supervision, and evaluation of program staff. This position will directly serve as a positive role model, mentor and leader to diverse youth.

QUALIFICATIONS: Previous education/professional experience preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in a diverse and energetic environment. A positive attitude and mature personality conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Education Director

8/1/2015 – 5/24/2016

Approximately 29 hours a week

DESCRIPTION: The role's primary focus will be to monitor and improve the academic performance of our Club Members. This position will develop and implement programs with primary focus on academic success. Other key responsibilities include: Keeping accurate records of our Club Member's academics and behavior, and developing an academic plan. Ed Director will work with the supervision and support of trained and dedicated staff. This position will directly serve as a positive role model, mentor and leader to diverse youth. You will help these youth acquire the necessary developmental assets they need to achieve academic success to graduate from High School with a plan for the future.

QUALIFICATIONS: Previous education/professional experience preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in a diverse and energetic environment. A positive attitude and mature personality conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Teen Program Director

8/1/2015 – 5/24/2016

Approximately 25 hours a week

DESCRIPTION: Expected to plan and lead fun and engaging programming and interactive activities for teenagers. Individual must lead teens on a daily basis with an emphasis on Character & Leadership building. Actively recruits new teen members through promotion and outreach. Individual will be responsible for weekly planning, scheduling, and age appropriate program implementation with the supervision and support of trained and dedicated staff. This position will directly serve as a positive role model, mentor and leader to diverse youth.

QUALIFICATIONS: Previous education/professional experience preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in a diverse and energetic environment. A positive attitude and mature personality

conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Program Staff (2) Positions available 8/1/2015 – 5/24/2016 *Approximately 15 hours a week*

DESCRIPTION: Assist the Program Director with weekly activities including field trips, special events, daily programming, and clubs (including Cooking Club, Garden Club, and more). Focus on providing fun, educational, and safe programming for club youths. This opportunity will allow you to assist in the planning and implementation of summer programming with the supervision and support of trained and dedicated staff. This position will directly serve as a positive role model, mentor and leader to diverse youth.

QUALIFICATIONS: Previous education/professional experience preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in a diverse and energetic environment. A positive attitude and mature personality conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Ellettsville Internship Positions

All positions require:

Availability from 2:00pm – 6:00pm Monday-Friday.

Previous youth, education, professional work experience is PREFERRED for positions listed on this page.

All job titles have 1 position availability unless otherwise posted.

Pay \$500.00 Stipend unless otherwise posted.

Unit Director Internship 8/7/2015 – 5/24/2016 *Approximately 15 hours a week (Unpaid)*

DESCRIPTION: Assist the Unit Director with daily and weekly administrative tasks including outcome measurement, camp planning, membership recruitment/management, and other duties as they arise. At the Club we focus on providing fun, educational, and safe programming for club youth. This opportunity will allow you to assist in both the planning and administrative duties of a successful non-profit organization. Possibilities include data collection, document creation, organizing staff, planning special events, assisting with public speaking and presentations, and coordinating staff schedules. Individual must be self-motivated, hardworking, and enthusiastic. Intern should also possess strong communication and organizational skills with the ability to take direction well. This opportunity is for individuals seeking a real-life work experience in a high energy/ fast paced environment. This opportunity is for individuals who are interested and committed to creating a positive change in the lives of youth and the community.

QUALIFICATIONS: Previous education/professional experience preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in a diverse and energetic environment. Comprehension of Microsoft Office necessary. Previous grant writing and youth work experience preferred. Individual must be able to take direction and work both independently and collaboratively. Creative design also preferred. A positive attitude and mature personality conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Program Director Internship 8/7/2015 – 5/24/2016 *Approximately 15 hours a week*

DESCRIPTION: Assist the Program Director with daily and weekly administrative tasks, camp planning, and other duties as they arise. At the Club we focus on providing fun, educational, and safe programming for club youth. This opportunity will allow you to assist in both the planning and administrative duties of a successful non-profit organization. Possibilities include data collection, document creation, organizing staff, planning special events, assisting program research, searching and writing grants, and coordinating schedules. Individual must be self-motivated, hardworking, and enthusiastic. Intern should also possess strong communication and organizational skills with the ability to take direction well. This opportunity is for individuals seeking a real-life work experience in a high energy/ fast paced environment. This opportunity is for individuals who are interested and committed to creating a positive change in the lives of youth and the community.

QUALIFICATIONS: Previous education/professional experience preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in a diverse and energetic environment. Ability to effectively use Microsoft Office is necessary. Previous grant writing and youth work experience preferred. Individual must be able to take direction and work both independently and collaboratively. Creative design also preferred. A positive attitude and mature personality conducive to working effectively as a team player with diverse members, staff, volunteers, parents/guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Art Internship 8/7/2015 – 5/24/2016 *Approximately 15 hours a week (Unpaid)*

DESCRIPTION: Assist the Program Director and Art Director with weekly art activities and programs. Individual will be responsible for a weekly Art Club and assist with end of year art show. Art Intern is afforded a large amount of creative freedom to design an art program as desired. Programming focuses on interactive art of all mediums, as well as theater, and musical experiences while providing fun, educational, and safe activities for youth. This opportunity will allow you to work with the supervision and support of trained and dedicated staff. This position will directly serve as a positive role model, mentor and leader to diverse youth.

QUALIFICATIONS: Art program experience preferred. Art skill and knowledge is required. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in a diverse and energetic environment. A positive attitude and mature personality conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Education Internship 8/7/2015 – 5/24/2016 *Approximately 15 hours a week*

DESCRIPTION: Individual will be responsible for assisting with the implementation of educational activities. The intern will help contribute in educational activities and events, pertaining to continuing education throughout the school year. This opportunity will allow you to help plan and implement education programming with the supervision and support of trained and dedicated staff. This position will require you to work closely with the staff, volunteers, and youth on a constant basis. This position will directly serve as a positive role model, mentor and leader to diverse youth. You will help these youth acquire the necessary developmental assets they need to achieve academic success to graduate from High School with a plan for the future.

QUALIFICATIONS: Previous education/professional experience preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in an energetic environment. A positive attitude and mature personality conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Member Support Internship (2) positions 8/7/2015 – 5/24/2016 *Approximately 15 hours a week*

DESCRIPTION: The Member Support Intern will be responsible for working with non-traditional youth requiring special needs to be included in club programming. This is for individuals seeking to gain experience working with youth outside of the traditional school setting. The intern may be required to work one-on-one with youth, or with a small group of youth. Individual must be willing to assist with all responsibilities to whatever degree necessary that the youth may need. The intern will be asked to provide tools, recommendations, and program schedules for the specified youth. Individual will plan, organize, implement, and lead youth in daily program activities. This internship is perfect for individuals seeking experience with special needs students. Individual must be self-motivated, hardworking, and enthusiastic. Intern should also possess strong communication and organizational skills.

QUALIFICATIONS: Previous youth work with children of special needs preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in a diverse and energetic environment. A positive attitude and mature personality conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Teen Internship 8/1/2015 – 5/24/2016 *Approximately 15 hours a week*

DESCRIPTION: Assist in implementation of engaging programming and interactive activities for teenagers. Individual helps lead teens on a daily basis with an emphasis on Character & Leadership building. Intern will assist in recruiting new teen members through promotion and outreach. Position facilitates weekly planning, scheduling, and age appropriate program implementation with the supervision and support of trained and dedicated staff. This position will directly serve as a positive role model, mentor and leader to diverse youth.

QUALIFICATIONS: Previous education/professional experience preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in a diverse and energetic environment. A positive attitude and mature personality conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Youth Development Internship 8/1/2015 – 5/24/2016 *Approximately 15 hours a week*

DESCRIPTION: Assist with weekly activities including field trips, special events, daily programming, and clubs (including Cooking Club, Garden Club, and more). Intern is afforded freedom and creativity to design a program as desired. The 4 core programming areas focus on character and leadership, healthy lifestyles, academics, and the arts. Focus on providing fun, educational, and safe programming for club youths. This opportunity will allow you to assist in the planning and implementation of programming with the supervision and support of trained and dedicated staff. This position will directly serve as a positive role model, mentor and leader to diverse youth.

QUALIFICATIONS: Previous education/professional experience preferred. Individual must be well organized, excel in multitasking, have a strong desire to make a difference in the community, and must be willing to work in a diverse and energetic environment. A positive attitude and mature personality conducive to working effectively as a team player with diverse Members, Staff, Volunteers, Parents/Guardians and other stakeholders.

APPLY: Send resume to Oscar Gonzalez, Unit Director at ogonzalez@bgcbloomington.org

Crestmont Club Fall 2015 Positions

Part-Time Staff Positions:

The following positions are hourly opportunities. All positions require a minimum of 20 hours a week with availability from 2:00-7:00 Monday-Friday and compensation is provided according to hours committed. Previous youth work is REQUIRED for positions listed on this page.

Teen Coordinator- 1 position available August 17, 2015- June 12, 2016

2:00-7:00 Monday- Friday available hours approximately 20 hours a week

DESCRIPTION: Excellent youth work experience! Individual must be willing to plan, lead, and direct teen on a daily basis with an emphasis on Character & Leadership building. The Teen Coordinator will manage and implement all teen programming. Individual will be responsible for weekly planning, scheduling, and program implementation. This opportunity will allow you to plan and implement youth programming with the supervision and support of trained and dedicated staff. Teen Coordinator will work with the Youth Coordinator.

QUALIFICATIONS: Previous youth work experience required. Education, teen, camp, or other related experience preferred. This position will require you to work closely with the staff, volunteers, and youth of the Boys and Girls Club on a constant basis. Must be available 2:00-7:00 M-F at least 3 days a week, hours flexible. 20 hour a week commitment.

APPLY: Send resume to Israel Shasanmi, Unit Director at ishasanm@bgcbloomington.org

Part-Time Staff Positions: AmeriCorps ACE

The following positions are AmeriCorps ACE opportunities and compensation is provided according to hours committed. All positions require a minimum of 20 hours a week with availability from 2:00-7:00 Monday-Friday. Previous youth work is REQUIRED for positions listed on this page.

Membership Desk/Volunteer Coordinator - 1 position available August 17, 2015- June 12, 2016 *2:00-7:00 Monday- Friday available hours approximately 20 hours a week*

DESCRIPTION: The Membership Desk & Volunteer Coordinator has the opportunity to work with youth and young adults in an after school setting. Individual will be the first to greet all members (youth ages 6-18, approximately 30 per day) and visitors, manage member information, and communicate with staff, kids, and parents on a daily basis. Additionally, individual will manage, organize, and schedule all volunteers (average 12 per week). Volunteer management additionally includes all orientations and tutor-training.

QUALIFICATIONS: Individual must have excellent communication and organizational skills.

APPLY: Send resume to Israel Shasanmi, Unit Director at ishasanm@bgcbloomington.org

Education Coordinator - 1 positions available August 17, 2015- June 12, 2016

2:00-7:00 Monday-Friday available hours approximately 20 hours a week

DESCRIPTION: Responsible for weekly activities, planning, and programming for the education program. Programming at the Crestmont Boys and Girls Club is offered from 5 days a week from 3:30-7:00 and focuses on providing fun, educational, and safe programming for its youth. This opportunity will allow for planning and implementation of after school education programming. This position will require you to work closely with the staff, volunteers, and youth of the Boys and Girls Club on a constant basis.

QUALIFICATIONS: Previous youth work is preferred. Individual must be willing to work in a diverse and energetic environment. Education background is preferred.

Crestmont Boys & Girls Club of Bloomington Send resume to: ishasanm@bgcbloomington.org
APPLY: Send resume to Israel Shasanmi, Unit Director at ishasanm@bgcbloomington.org

Healthy Lifestyles Coordinator - 1 positions available August 17, 2015- June 12, 2016
2:00-7:00 Monday-Friday available hours approximately 20 hours a week

DESCRIPTION: Responsible for weekly activities, planning, and implementing of programming for the healthy lifestyle program. Programming at the Crestmont Boys and Girls Club is offered from 5 days a week from 3:00- 7:00 and focuses on providing fun, educational, and safe programming for its youth. This opportunity will allow you to assist in the planning and implementation of after school education. This position will require you to work closely with the staff, volunteers, and youth of the Boys and Girls Club on a constant basis.

QUALIFICATIONS: Previous youth work is preferred. Individual must be willing to work in a diverse and energetic environment. Education background is preferred.

APPLY: Send resume to Israel Shasanmi, Unit Director at ishasanm@bgcbloomington.org

Program Internship Positions

Member Support Coordinator Internship - 2 position available August 17th - December 18th 3:00-7:00
Monday-Friday available hours 10- 15 Hours per Week – negotiable

DESCRIPTION: The Member Support Coordinator will be responsible for working with non-traditional youth requiring special needs to be included in the mainstream club programming. This is for individuals seeking to gain experience working with youth outside of the traditional school setting. The Coordinator may be required to work one-on-one with youth, or with a small group of youth. Individual must be willing to assist with all responsibilities to whatever degree necessary that the youth may need. The Coordinator will be asked to provide tools, recommendations and program scheduled for the specified youth. Individual will plan, organize, implement, and lead youth in daily program activities and field trips. This internship is perfect for individuals seeking experience with special needs students. Individual must be self-motivated, hardworking, and enthusiastic. Intern should also possess strong communication and organizational skills.

QUALIFICATIONS: Previous youth work required; if none available a high recommendation is required. Previous youth work with children of special needs preferred.

APPLY: Send resume to Israel Shasanmi, Unit Director at ishasanm@bgcbloomington.org

Art Coordinator Internship - 1 position available August 17th - December 18th 3:00-7:00
Monday-Friday available hours 10- 15 Hours per Week – negotiable

DESCRIPTION: Art Coordinator is responsible for weekly art activities and programs. Individual will be responsible for a weekly Art Club and end of semester art show. Programming at the Crestmont Boys and Girls Club is offered 5 days a week from 3:30-7:00 and focuses on providing fun, educational, and safe programming for its youth. This opportunity will allow you to plan and lead art programming. This internship will require you to work closely with the staff, volunteers, and youth of the Boys and Girls Club. This is a unique opportunity to work in the community.

QUALIFICATIONS: Art skill and knowledge is required. Individual must be willing to work in a diverse and energetic environment. Art program experience preferred.

APPLY: Send resume to Israel Shasanmi, Unit Director at ishasanm@bgcbloomington.org

Education Coordinator Internship - 2 positions available August 17th - December 18th 3:00-7:00
Monday-Friday available hours 10- 15 Hours per Week – negotiable

DESCRIPTION: Assist the Education Director with weekly activities, planning, and programming for the education program. Programming at the Crestmont Boys and Girls Club is offered from 5 days a week from 3:30-7:00 and focuses on providing fun, educational, and safe programming for its youth. This opportunity will allow you to assist in the planning and implementation of after school education programming with the supervision and support of trained and dedicated staff. This internship will require you to work closely with the staff, volunteers, and youth of the Boys and Girls Club on a constant basis.

QUALIFICATIONS: Previous youth work is preferred. Individual must be willing to work in a diverse and energetic environment. Education background is preferred.

APPLY: Send resume to Israel Shasanmi, Unit Director at ishasanm@bgcbloomington.org

Healthy Lifestyles Internship - 1 positions available August 17th - December 18th 3:00-7:00
Monday-Friday available hours 10- 15 Hours per Week – negotiable

DESCRIPTION: Assist the Healthy Lifestyles Coordinator with weekly activities, planning, and programming for the healthy lifestyles program. Programming at the Crestmont Boys and Girls Club is offered from 5 days a week from 3:00-7:00 and focuses on providing fun, educational, and safe programming for its youth. This opportunity will allow you to assist in the planning and implementation of after school education programming with the supervision and support of trained and dedicated staff. This internship will require you to work closely with the staff, volunteers, and youth of the Boys and Girls Club on a constant basis.

QUALIFICATIONS: Previous youth work is preferred. Individual must be willing to work in a diverse and energetic environment. Education background is preferred.

APPLY: Send resume to Israel Shasanmi, Unit Director at ishasanm@bgcbloomington.org

Administrative Internship Positions

Unit Director Internship - 1 position available August 17th - December 19th 3:00-7:00
Tuesday-Thursday 10- 15 Hours per Week – negotiable

DESCRIPTION: Opportunity to assist Unit Director during daily, weekly, and monthly program & administrative duties. Possibilities include data collection, document creation, organizing staff, planning special events, assisting in the execution of program grants, searching and writing grants, and coordinating schedules. Individual must be self-motivated, hardworking, and enthusiastic. Intern should also possess strong communication and organizational skills with the ability to take direction well. This opportunity is for individuals seeking a real-life work experience in a high energy/ fast paced environment. This opportunity is for individuals who are interested and committed to creating a positive change in the lives of youth and the community.

QUALIFICATIONS: Basic computer skills and comprehension of Microsoft Office necessary. Previous grant writing and youth work experience preferred. Individual must be able to take direction and work both independently and collaboratively. Creative design also preferred.

APPLY: Send resume to Israel Shasanmi, Unit Director at ishasanm@bgcbloomington.org

Program Director Internship - 1 position available August 17th - December 19th 3:00-7:00
Monday-Friday available hours 10-15 Hours per Week – negotiable

DESCRIPTION: Opportunity to assist Program Director with daily, weekly, and monthly program duties. Possibilities include implementing new programs, organizing staff, planning special events, assisting in the execution of program goals, seeking program ideas, program data collection, coordinating schedules, and other duties as it relates to youth programming. Individual will also have the opportunity to work specifically with youth in the after school setting. Individual must be self-motivated, hardworking, and enthusiastic. Intern should also possess strong communication and organizational skills with the ability to take direction well. This opportunity is for individuals seeking a real-life work experience in a high energy/ fast paced environment. This opportunity is for individuals who are interested and committed to creating a positive change in the lives of youth and the community.

QUALIFICATIONS: Basic computer skills and comprehension of Microsoft Office. Previous youth work experience preferred. Individual must be able to take direction and work both independently and collaboratively.

APPLY: Send resume to Israel Shasanmi, Unit Director at ishasanm@bgcbloomington.org