

**Responsibilities and Expectations of the Director of Faith Nurture Ministries  
College Evangelical Lutheran Church – Salem, Virginia  
Anticipated Starting Date: June 1, 2016**

College Evangelical Lutheran Church (Salem, Virginia) seeks applications for a part-time director of Faith Nurture Ministries. Salary range is \$25,000 - \$30,000 annually. Compensation includes two (2) weeks of paid annual vacation. Continuing education funds are available.

Under the supervision of the Pastor, the director of Faith Nurture Ministries serves as an advocate for and facilitates Congregational faith formation programs. The responsibilities and expectations of the director of Faith Nurture Ministries include but are not limited to the following:

**Provides support, leadership, and effective communication for congregational faith formation programs.** Assists in the planning, development, and oversight of ministry programs. Programs include: spiritual formation groups; Sunday School for all ages; Confirmation; intergenerational programs; Vacation Bible School; youth group; campus ministry; family faith formation; single and senior adult ministry; and nursery.

In partnership with the pastor and Congregation leaders, **facilitate the development of a coordinated vision of faith formation in which all ages are well integrated.** Collaborate with Congregation leaders to develop annual priorities/goals which include year round programming for the areas identified above.

**Develop and coordinate children, family, and youth ministry.** Build strong relationships with youth and families that will inspire them to nurture their faith and develop spiritual maturity. Working closely with the Pastor and youth leaders, seek and develop ways for participants to fully embrace the life of the Church, including worship, fellowship, outreach, service ministries, and Virginia Synod and ELCA events.

**Coordinate the recruitment of College Lutheran Church members who serve Faith Nurture Ministries programs.** Determine skills and talents; develop and deliver volunteer orientation and training; facilitate the completion of background checks as required. Identify and enable leadership within the Congregation to take responsibility for program components where and when needed (e.g., Sunday School, Vacation Bible School, youth groups).

**Coordinate effective communication for Christian Education and Youth and Family Ministry teams.** Ensure that all communications are completed and delivered in a timely manner (e.g., church newsletter, bulletin announcements, mailings, and social media updates). Provide content for web-site related to Faith Nurture Ministries programs.

**Other duties as assigned by the Pastor.**

**Position Qualifications:** Successful candidates must possess a bachelor's degree in Christian Education or related field; leadership ability, ability to work with and inspire volunteers; ability to build effective relationships; ability to work with multiple age groups. Demonstrated management experiences, administrative and leadership skills required. Enthusiastic, organized, collaborative, excellent personal communication skills (written, verbal, and listening) are essential.

**Preferred Qualifications:** Master's degree; three-five years previous program experience with multiple age groups; knowledge of Lutheran teachings and principles; previous experience in resource development, grant-writing, budgeting, and financial management of diverse activities and programs.

To apply, please electronically submit a cover letter, resume, and names of three references to LuAnn Yates at e-mail address: [yateslax@comcast.net](mailto:yateslax@comcast.net). Review of applications will begin March 28, 2016. For additional information about College Lutheran Church, go to [www.collegelutheran.org](http://www.collegelutheran.org).