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Job Announcement

Job Title: Children's Program Manager
Reports To: Assistant Director of Client Services

The New York Asian Women's Center (NYAWC) is the largest Asian American focused domestic violence agency in the country, a premier human trafficking serving organization, and a national demonstration project that provides model services to survivors of sexual assault. NYAWC (New York Asian Women's Center) has increased our budget by \$1 M over the past 5 years – a 37% rise. Our long-standing program for children of survivors of DV, transitional housing services and legal immigration services are outstanding.

NYAWC's services are provide at our two shelters; community offices in Queens, Manhattan and Brooklyn, and at the NYC run Family Justice Centers (FJC) in those three boroughs. In 2014 we saw well over 1,200 survivors and their children, about 100 of whom resided in our short-term (up to 6 months) shelters. Direct-service Staff include survivors and BA and MA credentialed counselors and residential supporters and advocates. Collectively the staff speak 18 or so Asian languages or dialects and Spanish. In 2015 we are implementing an Asian-based culturally-competent model of practice. We intend to help survivors of violence recover or make substantial steps toward recovering from trauma. This model of practice focuses on facilitating recovery through the relationship between the counselor and the client, teaching self-care, providing group services and utilizing Asian wellness practices.

The Children's Program has been providing client-centered, trauma-informed, and culturally sensitive services to children and teens that have experienced trauma through witnessing and/or experiencing abuse, neglect, and/or violence. The Children's Program has played an integral role in collaborating with other NYAWC programs and outside professionals to ensure safe and supportive environment for children and teens to grow and heal. Drawing and Truth (DAT) program has provided a platform for teens to express themselves. Asian Youth Program (AYP) program provides a safe space for children to have social, emotional, academic, and recreational support through mentoring relationships. Resiliency Among Youth (RAY) program is dedicated to serve children and teens who have been sexually abused. The Children's Program is now expanding to focus more on prevention through educating teens about healthy relationships through workshops and group activities.

We are expecting the Children's Program Manager to be a self-starter who is both detailed and creative. (S)he will be responsible for managing data and myriad of reports and collaborating with other program managers and shelter managers to strategize and expand programs to provide appropriate services for children and teens. (S)he will also cultivate relationships and partnerships with other agencies while strengthening the current relationships and partnerships. (S)he will supervise two Children's Program Counselors and one Youth Counselor Advocate to ensure delivery of quality services. (S)he will provide direct services to a small number of children and/or teens and be personable, fun and skilled enough to engage them and their

caregivers. A clinical background, group work skills, and a sense of humor would be helpful. (S)he will be passionate and dedicated to work with children and teens and committed to the mission of NYAWC.

Qualifications:

- Master's Degree in social work, psychology, creative art therapies, or related field; or Bachelor's Degree in above fields with 2+ years direct practice with children and/or teens affected and/or traumatized by Domestic Violence and/or Sexual Abuse.
- Supervisory and program management experience required.
- Deep commitment to the mission of the organization.
- Strategic thinking, skills in program planning and evaluation.
- Great communication skills – written and verbal, to individuals and small groups.
- Comfort and familiarity with computers, e-mail, and word processing
- Flexible with schedule, some evening and regular hour on a weekend day required.
- Counseling experience (individual and group), working with children and/or teens in areas of: child abuse, trauma; Asian community; violence against women.
- Cultural competency a must; Asian language ability preferred.

COMPETITIVE SALARY & BENEFITS PACKAGE

EMAIL RESUME AND COVER LETTER TO: hr@nyawc.org

**The New York Asian Women's Center is an Equal Opportunity Employer
No Phone Calls.**