



CENTRAL COAST YMCA JOB ANNOUNCEMENT

Job Title: **Health Initiatives Coordinator**

FLSA Status: Non-Exempt, 20 hours per week

Start Date: 09/01/2015

Reports to: President/CEO

Department: Corporate Office, Health and Wellness

POSITION SUMMARY:

Under the supervision of the CEO, the Health Initiatives Coordinator will primarily oversee the development and daily operations of the **YMCA's Diabetes Prevention Program**. The Coordinator is responsible for coordinating classes throughout the Association's three county service area (Monterey, San Benito, and south Santa Cruz Counties) including:

- Connecting with medical professionals to recruit participants with prediabetes.
- Attend training, teach classes per curriculum and coach participants.
- Monitor program fidelity and evaluate program delivery.
- Collect and report data.
- Recruit, hire and support Lifestyle Coaches as needed.
- Ensure that the program achieves targeted growth and performance outcomes.

This position will also oversee and manage quality control for the **EnhanceFitness® Program** and as the Y's chronic disease prevention efforts grow, this position has the opportunity to expand to support the roll out of other Association wide chronic disease prevention programs.

QUALIFICATIONS:

- Education: Bachelor's Degree preferably with focus in public health, nutrition or health and wellness
- Availability: Flexible hours based on meetings, class schedules and office needs. Will be required to work some evenings and weekends
- Travel: Will require driving to community locations and branches within the Y's three county service area
- Related Experience: Must have outstanding communication skills; exceptional organizational skills; a passion for data and details; strong computer skills (word, excel and PowerPoint); flexibility; and the ability to build strong relationships, inspire confidence, and work effectively with a wide variety of stakeholders including physicians, public health officials, employers, payers, health seekers and Lifestyle Coaches.
- Language Skills: Bi-lingual English-Spanish
- Specialized Skills: Experience within the public health field or delivering evidence-based health and wellness or behavior change programs is a plus.
- Training: Upon hire, incumbent must become certified in the YMCA Diabetes Prevention Program; training costs and time will be covered as a part of the position duties.
- Criminal Background Check: All employees must have a clear background check in accordance with the YMCA's code of conduct.

APPLY:

Send resume, cover letter and contact information for four professional references by August 15, 2015 to:

Barb McGaughey

bmcgaughey@ymccentralcoast.org

Central Coast YMCA, 500 Lincoln Ave, Salinas, CA 93901