

Nebraska Certified Public Manager Program For Public and Non-Profit Employees

Whether you are an aspiring or seasoned supervisor in a public or nonprofit agency or you just want to refine your already-in-practice supervisory skills, The Nebraska Certified Public Manager® Program is for YOU.

Presented by the University of Nebraska at Omaha (UNO) School of Public Administration, this flexible program offers options to help you meet your personal and professional goals.

Ready to make a commitment?

Successfully complete the Nebraska Certified Public Manager® Program requirements and curriculum and you will earn the national trademark designation of CPM (Certified Public Manager®).

So what will the Nebraska Certified Public Manager® Program do for you?

The CPM program is based on the assumption that well-trained public managers provide better service to the public.

The program's primary goal is to foster and encourage the highest possible levels of performance and ethical practice of public and non-profit sector managers in order to continuously improve the performance of state, local and federal government and of the non-profit sector.

The CPM program offers a comprehensive course of study by which public and non-profit managers can acquire and apply best practices and theory to their leadership and management of people, processes, and organizations. The course of study is designed to address competencies that facilitate exceptional job performance and organizational success. The curriculum applies theory to practical problems facing the participant, their agency/department/organization, and citizens.

How will the courses be delivered?

The program requires at least 300 hours of structured learning activities for each participant. Classes are offered in Omaha at the University of Nebraska Omaha campus. Cohorts begin in January of each year and meet on campus for 2-3 days 6 times during the year. The rest of the program is offered online, with at least one course each month.

The curriculum is driven by the seven competency clusters required by the National Certified Public Manager Consortium. These clusters are:

- Personal and Organizational Integrity
- Managing Work
- Leading People
- Developing Self
- Systemic Integration

- Public Service Focus
- Change Leadership

Each course offered through the CPM program falls into one of these categories. The entire course of study will provide participants with: general administration skills; technical, qualitative and quantitative skills; human relation skills; and analytical and conceptual skills.

The Nebraska program is designed to address these competencies and those of the International City/County Managers Association (ICMA). The program also aims to meet specific learning outcomes.

Course titles include:

- Knowing and Managing Yourself
- Managing in the Public and Nonprofit Sectors
- Understanding and Using Public Policy
- Managing for Results
- Strategic Planning & Continuous Improvement
- Project Management
- Leadership
- Leading Teams
- Managing Public and Nonprofit Finance
- Law for Public and Nonprofit Managers
- Communicating Effectively: Professional Communication and Getting the Most from Media Relations
- Negotiation Skills
- Understanding Organizational Culture, Cultural Competence, and Managing Diversity
- Understanding and Promoting Ethical Behavior Managing Information and Information Technology

Who will be teaching the courses?

All courses will be taught by the highly-qualified individuals who are UNO faculty who teach in the MPA program or professional public or non-profit leaders and managers who are recognized experts in the areas they teach.

What will this cost?

The cost of the full program is \$2,500.

What does the course/program fee pay for?

- Access to Blackboard; with scripts, links to relevant materials, additional readings and references.
- Access (both in person and online) to the UNO Library
- The opportunity for one-on-one consultation with our nationally-acclaimed faculty and mentoring from experts in your field.

Who is responsible for paying the fee?

The fees for the courses and program are your responsibility unless you are being sponsored by your organization - in which case they must cover the costs.

What do you walk away with?

- Upon completion of the entire program, you will receive your Nebraska Certified Public Manager ® Certificate.
- In addition, The Nebraska CPM Program has been approved to provide 6 graduate credit hours for participants who enroll with the University of Nebraska Omaha's Graduate Studies Office and sign up for the corresponding PA 8896 Special Topics courses. The cost of applying for graduate admission is currently set at \$45 and the cost of graduate tuition is \$245.25 per credit hour for Nebraska residents and \$665 for non-residents. Participants who wish to receive the six graduate credit hours can enroll in these courses while they are in the CPM program or within 3 years of graduating. These courses are open to Nebraska CPM participants only.
- The Nebraska CPM Program has also been approved to provide CPM graduates with 15 undergraduate credit hours toward the Bachelors of General Studies (BGS) Degree through the UNO Division of Continuing Studies. These credits can be used as upper division credit if that benefits the student. CPM graduates interested in using these credits will need to meet with a Continuing Studies advisor to determine where the 15 hours would best fit given the student's transcript and previous college work (i.e., they can be used as electives, an area of emphasis, or a secondary field.)

How are participants selected?

Participants can be new or current supervisors who apply directly to Nebraska CPM Program or they may be recommended by their employers.

How are the courses and program evaluated?

- You will complete an evaluation of the course and instructors at the end of each course.
- The overall program will be evaluated by using participant self-assessments of the program competencies and skills. You will complete the self-assessments before the program, halfway through the program, at the end of the program.

And how are participants evaluated?

Faculty will use learning activities which may include but are not limited to workshops/courses, application projects, structured readings, comprehensive examinations and other approved activities. In addition, there is a written demonstration of participants' effectiveness in applying core materials to their job environment. To ensure that you have acquired the competencies addressed in each course, you understand the topics and tools and will be able to successfully implement them in your organization.

So don't delay, [register today!](#)