## <u>Professional Development through NACO Institute of Excellence</u>

Good leadership is essential from those who work with the public. NACO and Nebraska Extension are actively recruiting participants for a leadership and professional development course that will benefit elected and appointed county officials who are supervisors of employees, members of teams, coalitions, committees, and who work directly with the public.

The NACO Institute of Excellence is designed to increase knowledge and confidence through a series of skill building workshops that include hands-on practical information as identified by Nebraska county officials.

Designed to fit busy schedules, workshops are spaced throughout the year in March, May, July, September and December. The face-to-face training program is equivalent to four full-day workshops. Except the December session, identical workshops are offered in two locations – the first Thursday of the month in North Platte and the second Thursday of the month in Lincoln. This allows participants to take the class in the nearest location, yet to be able to take it in the other site if scheduling conflicts arise. The December workshop will be held the Tuesday afternoon before the NACO Annual Conference in Kearney.

Class topics and workshop schedule:

- March 3 North Platte; March 10 Lincoln; "Understanding Yourself as a Leader and Manager" which focuses on Personality Preferences & Generational Differences
- May 5 North Platte; May 12 Lincoln; "Managing Conflict" & "Understanding Yourself as a Leader and Manager with Clarity and Focus"
- July 7 North Platte; July 14 Lincoln; "Leading Effective Meetings", "Parliamentary Procedure", "Demographic Trends" & new <u>for 2016 "Re-election</u> Strategies"
- September 1 North Platte; September 8 Lincoln; "Developing Your Influence as a Leader", "Innovative Thinking for Nebraska" & "Legislative Communication 101".
- In the December workshop, class members from both North Platte and Lincoln sites will join together to discuss a pertinent topic while applying concepts learned throughout the course

Register for the Institute of Excellence on the NACO website. The cost is \$250; NACO will bill the county after the March sessions. DEADLINE for registering is February 17, 2016